



EVANTAGE SOLUTIONS SDN BHD

Computerized Maintenance Management System (CMMS)

USER MANUAL
(Clear All)

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DOCUMENT CONTROL

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1.0	20/06/2024	Najmi	First Version of User Manual – Clear All

Scenario

In a CMMS, MR clearing involves reviewing and closing out all open material requisitions, ensuring that all requested materials have been properly received, allocated, or returned to inventory, and updating records to reflect accurate inventory levels and usage. This process ensures efficient material management and supports accurate reporting on material usage and costs. In this syllabus, we will guide on how to clear in CMMS Web Core.

1. All MR Clearing

What it's for

To able the certain work order to be close if the MR raised were unable to be complete.

Clear All MR

- 1.1 On the left of the system, click on **Spare Parts > MR Clearing**.

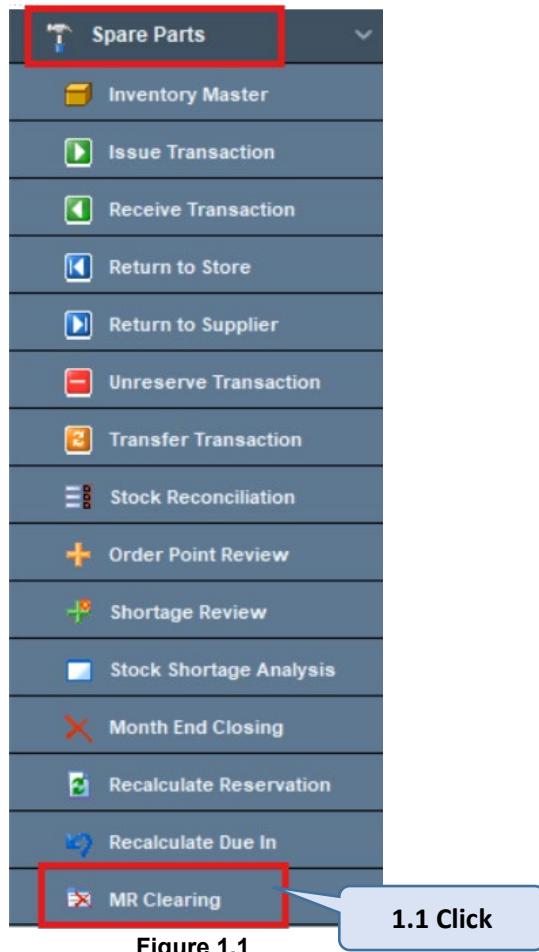


Figure 1.1

1.2 Fill in the inventory Information:

Field	Value	Have Master File?
Material Request No	: <MR No>	YES

(Note: Master file are control by System Admin).

1.3 Click on **Clear** button to clear the MR line.

Material Request No: MRE100047

Origination Date: 25/06/2024

Work Order No: CWO100020

Asset No: ASSET02

Asset Description: CONVEYOR BELT 1

Total Cost: 50.00

Plant Center: ESSB

Requester: ADMIN

Requester Name: ADMIN

Stock No	Stock Location	Description	UOM	Item Cost	Required Quantity	Actual Quantity	Unissued Quantity
ANY01	WH-1-NA	ANY INVENTORY 1	EACH	0.0000	8.0000	0.0000	8.0000
ANY02	WH-1-NA	ANY INVENTORY 2	EACH	5.0000	10.0000	0.0000	10.0000

Figure 1.2

1.4 A prompt message will popup indicate if you clear all the item(s). Click **Yes** to continue.

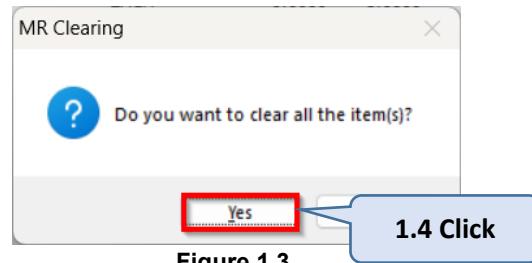


Figure 1.3

1.5 A prompt message will popup that all the MR has been cleared successfully. Click **OK** to continue.

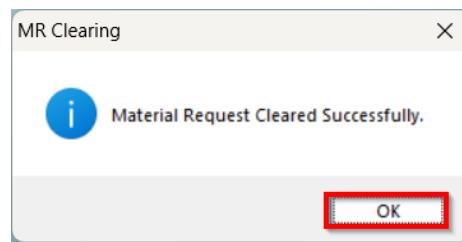


Figure 1.4